

## The Site Visit and LAP correlation

The purpose of this verification activity is to **compare** the way the Learner Assessment Portfolios (LAPs) were completed with the results of a brief set of assessment exercises the learners did during a site visit to the class by SAQA personnel in late 2010.

### The process

Each moderator will have a pack of **LAP** s from the class visited and a set of **Site Visit Record** sheets completed by learners in that particular class (though not necessarily from all the learners in the class).

- A. Take the yellow **Site Visit Correlation Data Sheet** and fill in your Name, ID, Unique Kha Ri Gude number, the Province, Language, Educator name and the Educator ID for the set of LAPs you have in hand. If there is more than one language in the set, use a separate sheet for each language.
- B. It will be useful at this point to put the pile of **Site Visit Record** sheets and the **LAPs** in the order of the Unique Learner number (01 to 18) because you have to match the **Site Visit Record** for each learner with that learner's **LAP**.

Now take the first **Site Visit Record** sheet and the matching **LAP** and complete the steps C, D and E below.

- C. Look at the **Site Visit Record** sheet and complete the steps 1 to 9 below in the section on the **Site Visit Correlation Data Sheet** in the sections 'Learner identity number' and 'Site visit record':
1. Fill in the Learner's Unique Number (on front cover of LAP and LAP marksheet).
  2. Enter the learner's answer for number of years of schooling completed (0 to 9) in column *Sch*.
  3. Enter the learner's answer to the question "Could you read before the start of the KRG programme?" ( No = 0; A little = 1; Yes = 2) in column *Rpl*.
  4. Mark the learner's performance on the copy of a LAP "Filling in a form" activity out of 8 (using the 8 mark blocks – each block ticked is a mark for a adequate answer by the learner) in column *Fif*
  5. Mark the learner's reading comprehension by filling in the four missing words in the text out of 4 (a mark for each plausible word) in column *Wor*.
  6. Mark the learner's completion of the question about what they did at certain times of the day out of 6 (a mark for each meaningful statement) in column *Tod*.
  7. Mark the learner's filling in the missing numbers out of 9 (a mark for each correct number after 6) in column *Num*.
  8. Mark the learner's completion of the addition sums out of 4 in column *Add*.
  9. Write in the score written down for reading aloud (Not at all = 0; With difficulty = 1; Adequately = 2; Fluently = 3) in column *Lee*.

- D. Next take the matching LAP belonging to that learner and complete the steps 1 to 7 below in the section “LAP”:
1. Copy the Total Combined Mark from the mark sheet page in the centre of the LAP into double column *Total*.
  2. Fill in the learner's mark for Activity 2 “Filling in a form” on page 3 of the LAP (out of 8) in column *A2*.
  3. Fill in the learner's mark for Activity 4 “Reading speed” on page 7 of the portfolio (out of 6) in column *A4*.
  4. Count the ticks for Activity 5 part B “Telling the time” on page 9 of the LAP and fill in this mark (out of 6) in column *A5B*.
  5. Fill in the learner's mark for Activity 7 “Comprehension” on page 13 of the LAP (out of 6) in column *A7*.
  6. Fill in the learner's mark for Activity 13 “Numbers and counting” on page 21 of the LAP (out of 5) in column *A13*.
  7. Count the ticks for the first 4 blocks in Activity 14 “Addition and subtraction” on page 22 of the LAP and fill in this mark (out of 4) in column *A14*.
- F. Now, on the basis of your looking at the learner’s *Site Visit Record* and *LAP* do a comparison in the section “Compare” :
1. Fill in **your own** assessment of the match of handwriting in the *Site Visit Record* and the *LAP* (No match = 0, Problematic match = 1; Adequate match = 2; Good match = 3) and fill it in in column *Han*.
  2. Fill in **your own** assessment of the authenticity of the *LAP* compared with the *Site Visit Record* (Clearly different writers = 0; Problematic, difficult to judge = 1; Mixed - most is clearly by the same learner = 2; Fully authentic = 3) and fill it in in column *Ove*.